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**Project Planner
Building
August 2007-June 2008**

Project Goals: Mastery based curriculum with assessments
Professional development to apply best instructional strategies for student mastery of important concepts and skills
Professional development aligned to District Professional Development Goals 2006-2011

Follow Up/ Costs: Please put down any costs associated with the professional development activities. This includes estimated expenses for substitutes, stipends, food, etc.

CA = Common Assessment
GW = Gallery Walk
IM = Instructional Materials
IS = Instructional Strategies

DI = Differentiated Instruction
PL = Creating a Positive Learning Environment
IT = Integrating Technology
L = Leadership

Date	Time	G.L.	Location	Task	Responsible	Follow Up/Costs
August 2007 {6-9 New Teacher Orientation, 13-14 Staff Orientation, 15 first day of school}						
8 & 9	8:00-3:00	K-5	Room 250 Holman	Science Adoption Team	Paul Markovits	
10	8-3	TLSJA Cohort2	Bd Room	TLSJA Cohort 2 Follow Up	Jen Schneider	
13	3:30-4:30	K-5	Board Room	Elementary Reading Specialists	Pickett Lema	
23	1:08-2:30	9-12	High School	Overview and ACT Guest Speaker		
30	1:08-2:30	9-12	High School	CAD (ACT Math)		
31	7.25 hours/ 1 hour lunch	K-12		Staff Development Day		
		K-12		Librarian Collaboration time	David Miller	
		K-12		ITS professional development	Marilyn Terry	
		K-12		Gifted	Greg Schnatmeier	

		K-8		Art Collaboration time	Montie Richter	
		K-8		Vocal Music Curriculum Writing	Phyllis Pasley	
		K-6		Everyday Math/ Marilyn Burns (ELL joins in pm)	Paul Markovits	
		K-5		PE		
		K-5 6-8		Counselor Curriculum Writing	Carla Robertson Linda Pflueger	
		6-8		Health adoption work	Travis Williams	
		6-8	MS Core Teachers	Data Team Training	Jen Schneider	
	8-12	K-12		ELL collaboration time	Pickett Lema	
	7-11			Social Justice	Jeff Marion Jeff Walker	
	11:30-2:45	9-12		Communication Arts Adoption Work	Leslie Anderson	
		6-12		Art-department time	Marta Bethune	
		9-12		Counselors- 4 year plan for career pathways	Carolyn Niederkorn Nathan Hoven	
		6-12		Health/ PE/ Driver's Ed-department time	Becky Middendorf	
		9-12		Science-Dept time	Jo Ellen Leeke	
		9-12		Social Studies-Dept time	Doug Newton	
		6-12		Vocal Music-Dept time	Denny McFarland	
		9-12		Math-Dept time	Barb Stavely	
		6-12		Modern Language-Dept time	Nathan Bachelder	
		6-12		Business/ Technology Ed.-Dept time	Sheila Reed	
		6-12		Family and Consumer Sciences-Dept time	Pam Tesson	
		5-12			Instrumental Music Adoption	Denny McFarland
September 2007 {3 No School, 25 HS End of Reporting Period}						
6	1:08-2:30	9-12	High School	Minority Achievement		
10	4:15-5:30	K	Board Room	Kindergarten Grade Level Meeting	David Miller	
11	4:15-5:30	1	Board Room	First Grade Level Meeting	Pickett Lema	
13	1:08-2:30	9-12	High School	CAD (ACT English)		
13	4:15-5:30	2	Board Room	Second Grade Level Meeting	Christine Young	

14	1:30-3:30	K-5	Board Room	Elementary Reading Specialists	Pickett Lema	
17	4:15-5:30	3	Board Room	Third Grade Level Meeting	Leah Schnatmeier	
18	4:15-5:30	5	Board Room	Fifth Grade Level Meeting	Paul Markovits	
19	8:00-3:00	k-5	Room 250 Holman	Science Adoption Team	Paul Markovits	
20	4:15-5:30	4	Board Room	Fourth Grade Level Meeting	Judy Rice	
20	1:08-2:30	9-12	High School	Interest Strands		
20	8:30-3:30	5th	CSD Craig Road	Stem Training	Paul Markovits	8:30-3:30
21	1:00-3:30	K-5	Briar Crest	Essential Questions/DOK	TBD	
	1:00-3:00	K-5	Bridgeway	Integrator		
	1:00-3:00	K-5	Drummond	Grade Level Collaboration PLC/Love and Logic @ DR	Jason Van Beers	
	1:00-3:00	K-5	Parkwood	Grade Level Collaboration – K-2 DRA2 Training, 3-5 MAP/Science	Judy Rice Gini Folk	
	12:00-3:05	K-8	Remington	Student data Differentiation Instruction Effective Schools	IS/Shelly Mills	
	1:00-3:00	K-5	Rose Acres	Grade Level Collaboration Required Integrator Class 2 of 4 offered 1:00-3:00`	Barry Nelson	
	1:00-3:15	K-5	Willow Brook	Grade Level Collaboration	Karen Hall	
	2-3	K-12	Board Room	ELL Department	Pickett Lema	
25	8-3		Board Room	TLSJA Cohort 2 Follow Up	Jen Schneider	
26	1:00-3:00	6-8	Holman	Early Dismissal: Technology Focus-Laptop procedures, STEPS time/or Integrator time as needed	Jim Schwab	
26	1:00-3:00	6-8	Heights	PLC/SIP sub-Committees	Scot Mosher/PDC	‘
26	8:30-3:30	4th	CSD Craig	Stem Training	Paul Markovits	8:30-3:30

			Road			
27	1:08-2:30	9-12	High School	ELL Training (all staff)		
27	8:30-3:30	3rd	CSD Craig Road	Stem Training	Paul Markovits	8:30-3:30
27	8-3	3-5	Heights Limac	Data Team Training	Jen Schneider	
28	8-3	3-5	L.C. Board Rooms	Data Team Training	Jen Schneider	

October 2007{3-4 HS PT Conferences, 5 HS No School, 10-11 MS PT Conferences, 12 MS No School 26 Elem Report Day, 30 Elem PT Conferences}

2	8:30-3:30	1 st	CSD Craig Road	Stem Training	Paul Markovits	
3	8:30-3:30	K	CSD Craig Road	Stem Training	Paul Markovits	
4	1:08-2:30	9-12	High School	Library Open House Conferences - CAD		
10	8-4	K-12	Board Room	BYOC	David Miller	
10	8:30-3:30	2nd	CSD Craig Road	Stem Training	Paul Markovits	8:30-3:30
11	1:08-2:30	9-12	High School	Minority Achievement		
15	Pm	7-12		Math Adoption Committee	Paul Markovits	
18	1:08-2:30	9-12	High School	Best Practices (ACT Science)		
19	2-3	K-12	Board Room	ELL Department	Pickett Lema	
22	11:30-2:30	7-9	Heights Conference Room	Algebra I	Vicki Robben	
24	8-4	K-12	Board Room	BYOC		
25	1:08-2:30	9-12	High School	Interest Strands		
29	8-3		Board room	Focus I	Claire Steiner	
30	8-3		Board Room	Focus I	Claire Steiner	
30	8:00-3:00	K-5	Room 250 Holman	Science Adoption Team	Paul Markovits	
31	1:30-3:30	K-5	Board	Elementary Reading Specialists	Pickett Lema	

			Room			
31	1:00-3:00	6-8	Heights	Technology Workshops	Scot Mosher/Gindler	
31	1:00-3:00	6-8	Holman	Early Dismissal: Four, 30 minute sessions on topics attended by staff for PD, including cyber-bullying, My Space, Bebo, etc., Missouri Baptist Children's Home, how to help/questions for ELL students and STEPs/Integrator	Jim Schwab	
November 2007 {1 Elem PT Conferences, 2 Elem No School, 2 HS End of Grading Period, 7 MS End of Reporting Period, 9 No School, 22-23 Thanksgiving Holiday}						
1	1:08-2:30	9-12	High School	CAD (ACT Math)		
8	1:08-2:30	9-12	High School	Minority Achievement		
15	1:08-2:30	9-12	High School	Violence Prevention Interest Strands		
21	7:30-2:45	9-12	High School	Data Team Training (Social Studies, Science)	Jeff Walker	

21	7.25 hours	K-5	Briar Crest	Data Analysis in the AM	Carrie Powell and Grade Level Leaders	
		K-5	Bridgeway	Building Data Day	Vicki Nienhuis	
		K-5	Drummond	DATA DAY	Jason Van Beers	
		K-5	Rose Acres	MAP Data overview Report Card data Overview for first trimester, vertical teaming, etc	Barry Nelson	
		K-5	Willow Brook	Professional Development Day/AM sessions to be planned by the principal	Karen Hall IS	
		K-5	Parkwood	Data Day	Gini Folk	
		K-8	Remington	Data Day	Shelly Mills	
	7:30-10:30	9-12	High School	CPR for Counselors	Jeff Walker	
	8-12	6-8	Heights	Heights Data Review and Planning	Scot Mosher Mark Houston Dept. Leaders	
		6-8	Holman	Professional Development Day/AM sessions to be planned by the principal: ELL information/MAP test data/HEART information	Holman Administrators	
		K-8	Gifted	Agnes Meyo, Gifted and LD, Asbergers, and mental illness		
	10-12	PreK-K		Collaboration	Laurie Wenzel Jen Schneider	
	1-3:15	K-12		Librarian Collaboration time	David Miller	
		K-12		ITS professional development	Marilyn Terry	
		K-12		Art Collaboration time	Montie Richter	
K-12			Gifted	Greg Schnatmeier		

	11:30-2:45	9-12		Communications Arts adoption	Leslie Anderson	
		9-12		Vocal Music	Denny McFarland	

		6-12		Business/ Technology Education Vertical Teaming	Sheila Reed	
		6-12		Family and Consumer Sciences Vertical Teaming	Pam Tesson	
		6-12		Modern Language	Nathan Bachelder	
		6-12		PE/ Health	Becky Middendorf	
		5-12		Instrumental Music Adoption	Denny McFarland	
		6-8		Middle School Reading Specialists and ELL-K-12 Collaboration	Pickett Lema	
		6-12		ART training for Counselors	Jen Schneider	
		6-8		Health adoption work	Travis Williams	
		6-8		Science work with grade specific GLEs	Kelly Williams John Biever	
		6-8		Social Studies curriculum alignment	Rita Rutledge Adam Siebert	
		6-8		MS Communication Arts Instructional Strategies	Jen Schneider	
		k-8		Vocal Music Curriculum Writing	Phyllis Pasley	
		K-8		Administrator Procedures Review	Jim Schwab	
		K-5		Counselor Collaboration time	Donette Green	
29	1:08-2:30	9-12	High School	Violence Prevention (all staff)		

December 2007 {19-21 Final Exams High School, 22 End of Semester for Secondary Schools}						
5	1-3:45	K-5		Everyday Math Training	Paul Markovits	
	12:00-12:45	All staff	Remington	Instructional Practices	IS/Shelly Mills	
	1:00-3:05	6-8 and Specialists	Remington	Book Study on Reading in the Content Area	IS/Shelly Mills	
	1:00-3:00	6-8	Heights	PLC/SIP Sub-Committees	Scot Mosher/PDC	
	1:00-3:00	6-8	Holman	Early Dismissal: guest speaker from DEA, County or City Police to speak about gang/drug activity	Jim Schwab	
7	1:08-2:30	9-12	High	CAD		

			School			
10	8-3		Bd Room	TLSJA Cohort 2 Follow Up	Jen Schneider	
13	1:08-2:30	9-12	High School	Minority Achievement		
20	1:08-2:30	9-12	High School	Finals		
January 2008 {2 Report day Secondary, 21 No School, }						
9	8:00-3:00	K-5	Room 250 Holman	Science Adoption Team	Paul Markovits	
10	1:08-2:30	9-12	High School	Best Practices (ACT English)		
17	1:08-2:30	9-12	High School	Interest Strands		
18	8:15-11:00	K-6		Elementary Building Professional Development time	Building Principals	

7.25 hours 1 hours for lunch	K-12		Librarian Collaboration time	David Miller	
	K-12		Gifted	Greg Schnatmeier	
	9-12		Communication Arts Adoption Work	Leslie Anderson	
	9-12		Art Dept/ Specialty time	Marta Bethune	
	9-12		Science Dept/ Specialty time	Jo Ellen Leeke	
	9-12		Social Studies Dept/ Specialty time	Doug Newton	
	9-12		Health/ PE/ Driver's Ed	Becky Middendorf	
	9-12		Vocal Music Dept/ Specialty time	Denny McFarland	
	9-12		Counselors ART Training	Carolyn Niederkorn	
	9-12		Math dept time	Paul Markovits	
	6-12		Business/ Technology Education Vertical Teaming	Sheila Reed	
	6-12		Family and Consumer Sciences Vertical Teaming	Pam Tesson	
	6-12		Modern Language	Nathan Bachelder	
	6-12		ART training counselors	Jen Schneider	
	6-8		Health adoption work	Travis Williams	
	6-8		Science work with grade specific GLEs	Kelly Williams John Bieber	
	6-8		Social Studies curriculum alignment	Rita Rutledge Adam Siebert	
5-12		Instrumental Music Adoption	Denny McFarland		

		K-8		Vocal Music Curriculum Writing	Phyllis Pasley	
		K-8		Art Collaboration time	Montie Richter	
		K-5		Counselor Collaboration time	Donette Green	
		K-5		PE		
	8-12	6-8/K-12 ELL		Middle School Reading Specialists and ELL	Pickett Lema	
		6-8		MS Communication Arts Collaboration	Ginger Roberts Laura Waisner	
	1-3:15	6-8		MS Communication Arts Instructional Strategies	Jen Schneider	
	1-3:15	K-5		Elementary Reading Specialists	Pickett Lema	
12-3:30	K-6		Everyday Math/ Marilyn Burns	Paul Markovits		
23		6-8		Early Dismissal		

23	4:15-5:30	K	Board Room	Kindergarten Grade Level Meeting	David Miller	
23	1:00-3:00	6-8	Holman	Early Dismissal: Four, 30 minute sessions on topics attended by staff for PD, including cyber-bullying, MY Space, Bebo, ect., Missouri Baptist Children's Home, how to help/questions for ELL students and STEPs/Integrator	Jim Schwab	
24	4:15-5:30	1	Board Room	First Grade Level Meeting	Pickett Leman	
24	1:08-2:30	9-12	High School	CAD		
25	1:00-3:30	K-5	Briar Crest	Grade Level Collaboration	Tim Pecoraro	
	1:00-3:30	K-5	Bridgeway	Integrator		
	1:00-3:15	K-5	Parkwood	Vertical Teams	Judy Rice Gini Folk	
	12:00-3:05	K-8	Remington	Integrator Instructional Practices	IT/Technology IS/Shelly Mills	
	1:00-3:15	K-5	Rose Acres	Grade Level Collaboration Required Integrator Class 3 of 4	Barry Nelson	
	1:00-3:15	K-5	Willow Brook	Grade Level Collaboration	Karen Hall	
28	4:15-5:30	2	Board Room	Second Grade Level Meeting	Christine Young	
29	4:15-5:30	3	Board Room	Third Grade Level Meeting	Leah Schnatimeier	
29	8-3		Board Room	TLSJA Cohort 2 Follow Up	Jen Schneider	
29	8:30-3:30	5th	CSD	STEM Training	Paul Markovits	12
30	8-3		Board Room	Focus II	Claire Steiner	
30	4:15-5:30	5	Board Room	Fifth Grade Level Meeting	Paul Markovits	
31	4:15-5:30	4	Board Room	Fourth Grade Level Meeting	Judy Rice	
31	1:08-2:30	9-12	High	Minority Achievement		

			School			
31	8-3		Board Room	Focus II	Claire Steiner	
31	8:30-3:30	3rd	CSD	STEM Training	Paul Markoivts	
February 2008 {8 Elementary Report day, 12-13 Elementary Conferences, 15 No School Elementary, 18 No School, 21 MS End of Grading Period}						
5	8:00-3:00	K-5	Room 250 Holman	Science Adoption Team	Paul Markovits	
7	1:08-2:30	9-12	High School	Early Release Date Updated College Information		
11	8-4	K-1-2	Board Room	Data Team Training for WB and RA	Jennifer Schneider	
12	8:30-3:30	K	CSD	STEM Training	Paul Markoivts	
13	8:30-3:30	4th	CSD	STEM Training	Paul Markoivts	12
14	1:08-2:30	9-12	High School	Interest Strands		
14	1:30-3:30	K-5	Board Room	Elementary Reading Specialists	Pickett Lema	
15	2-3	K-12	Board Room	ELL Department	Pickett Lema	
19	8:30-3:30	2nd	CSD	STEM Training	Paul Markoivts	12
20	1:00-3:00	6-8	Heights	PLC/SIP Sub-Committees	Scot Mosher/PDC	
	1:00-3:00	6-8	Holman	Early Dismissal: Multi-cultural luncheon followed by guest speaker from DEA, County or City Police to speak about gang/drug activity (if needed) or Holman staff presenting information from PDC workshops they've attended	Jim Schwab	
21	1:08-2:30	9-12	High School	Minority Achievement		
25	8-4	K-1-2	Board Room	Data Team Training for PW, BW, RT	Jennifer Schneider	
26	8:30-3:30	1st	CSD	STEM Training	Paul Markoivts	
26	4:15-5:30	K	Board Room	Kindergarten Grade Level Meeting	David Miller	
27	4:15-5:30	1	Board Room	First Grade Level Meeting	Pickett Lema	
28	1:08-2:30	9-12	High School	(Conferences) CAD		

29	8-4	K-1-2	Board Room	Data Team training for BC and DR	Jennifer Schneider	
March 2008 {3, 5 MS PT Conferences, 7 MS No School, 17-21 Spring break}						
3	4:15-5:30	3	Board Room	Third Grade Level Meeting	Leah Schnatmeier	
4	4:15-5:30	2	Board Room	Second Grade Level Meeting	Christine Young	
5	1:00-3:30	K-5	Briar Crest	Grade Level Collaboration and Curriculum Mapping	Tim Pecoraro and GL Leaders	
	1:00-3:30	K-5	Bridgeway	Integrator		
	1:00-3:15	K-5	Drummond	Early Dismissal PLC	Jason Van Beers	
	1:00-3:15	K-5	Parkwood	Prom. Board Training MAP/Science	Judy Rice Gini Folk	
	12:00-3:05	K-8	Remington	Integrator Instructional Practices	IT/Technology IS/Shelly Mills	
	1:00-3:15	K-5	Rose Acres	Final MAP Preparations	Barry Nelson	
	1:00-3:15	K-5	Willow Brook	Teaching for Social Justice	Karen Hall Yue Buss	
6	1:08-2:30	9-12	High School	Best Practices		
6	4:15-5:30	4	Board Room	Fourth Grade Level Meeting	Judy Rice	
10	4:15-5:30	5	Board Room	Fifth Grade Level Meeting	Paul Markoivts	
13	1:08-2:30	9-12	High School	Interest Strands		
21	2-3	K-12	Board Room	ELL Department	Pickett Lema	
27	1:08-2:30	9-12	High School	CAD		
April 2008 {11 MS End of Grading Period}						
3	1:08-2:30	9-12	High School	MAP training		
10	1:08-2:30	9-12	High School	MAP		
17	1:08-2:30	9-12	High School	Early Release Date Best Practices		
17	8-3		Board Room	TLSJA 2 Cohort 2 Follow-Up	Jen Schneider	
18	1:0-3:30	K-5	Briar Crest	Essential Questions –Follow-Up and Grade Level Collaboration	Tim Pecoraro and GL Leaders	

	1:00-3:00	K-5	Bridgeway	Integrator		
	1:00-3:15	K-5	Drummond	Grade Level Collaboration PLC/Love and Logic	Jason Van Beers	
	1:00-3:15	K-5	Parkwood	Grade Level Collaboration Reflect on MAP , MAP Prep, check pacing of test ready usage	Judy Rice Gini Folk	
	12:00-3:05	K-8	Remington	Content Based Reading	IS/Shelly Mills	
	1:00-3:15	K-5	Rose Acres	Grade Level Collaboration Required Integrator Class 4 of 4	Barry Nelson	
	1:00-3:15	K-5	Willow Brook	Grade Level Collaboration	Karen Hall	
	2-3	K-12	Board Room	ELL Department	Pickett Lema	
24	1:08-2:30	9-12	High School	MVP		
May 2008 {26 No School, 27 Last Day of School, 28 Report Day}						
2	1:08-2:30	9-12	High School	CAD		
8	1:08-2:30	9-12	High School	Minority Achievement		
9	1:00-3:00	K-5	Briar Crest	Grade Level Collaboration and Curriculum Mapping	Tim Pecoraro and GL Leaders	
	1:00-3:00	K-5	Bridgeway	End of year assessments		
	1:00-3:00	K-5	Drummond	Early Dismissal PLC/Love and Logic	Jason Van Beers	
	1:00-3:30	K-5	Parkwood	Student Progress, Folders	Gini Folk Judy Rice	
	12:00-3:05	K-8	Remington	Content Based Reading	IS/Shelly Mills	
	1:00-3:30	K-5	Rose Acres	Discuss 2008-2009 Student Classroom Assignments (i.e. student learning needs, considerations, etc)	Barry Nelson	
	1:00-3:30	K-5	Willow Brook	Grade Level Collaboration	Karen Hall	
15	1:08-2:30	9-12	High School	Weenie Roast		
16	2-3	K-12	Board Room	ELL Department	Pickett Lema	
22	1:08-2:30	9-12	High School	Finals		
29-30				District Curriculum Writing		
June 2008						

2-6				District Curriculum Writing		
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