



News from the Pattonville School District Board of Education

May 29, 2002

Areas of Emphasis approved for next year

Each year the Pattonville Board of Education establishes areas to receive special emphasis in the coming year that usually relate to the district's Comprehensive School Improvement Plan. The board approved the following statement on May 28:

The Pattonville School District Board of Education is committed to providing exemplary educational opportunities for ALL children. In order to accomplish this goal, quality professional development must be provided for all staff (new and experienced). Partnerships with parents, business leaders, and district patrons must continue to be actively developed in order to engage the entire community as the district strives for educational excellence. In addition to the above, the following Areas of Emphasis have been adopted by the board for the 2002-2003 school year:

- *All students will continue to progress in becoming proficient in reading and writing as staff provides differentiated instruction to address individual needs.*
- *All students will continue to improve their performance on all measures of academic achievement.*
- *Student responsibility and citizenship will improve.*
- *Safety for students, staff and community will continue to be evaluated and improved.*
- *Parents, staff and students will continue to develop, modify and implement school improvement plans.*
- *The District Technology Plan will be updated and implemented as appropriate.*
- *The District Facilities Plan will be updated as appropriate and implemented utilizing bond issue and district operating funds.*
- *The District Early Childhood Plan will be implemented based on availability of space and financial resources.*

Board reviews balanced budget for 2002-2003

The Pattonville Board of Education received an overview of the district's proposed budget for the upcoming school year during its annual budget work session on May 21. The board reviewed the budget during its regular board meeting on May 28 and is expected to approve the budget on June 11.

The budget, which reflects a balanced budget once one-time expenditures are removed, will take effect July 1, 2002. A balanced budget means that revenues equal or exceed expenditures. Without one-time expenditures of approximately \$2.3 million, Pattonville's revenues would exceed expenditures by \$1 million.

"Pattonville has been fortunate that the loss of tax revenue from the airport buyout has been offset by commercial property growth in the Riverport area," said Ron Mastin, chief financial officer. An

estimated growth of 3 percent in assessed valuation next year is expected to bring in \$1.4 million in tax revenues. Even though the assessed valuation may increase beyond 3 percent, school districts are restricted in tax revenue growth by the Consumer Price Index (CPI) plus new construction, or 5 percent, whichever is less. The minimal increase in anticipated revenues is due to a decline in enrollment by resident and voluntary transfer students, a decline in earnings on investments and a reduction in state and federal funding.

The proposed budget reflects \$68.5 million in revenues and \$67.5 million in expenditures (not including spending on bond issue projects, construction of Drummond Elementary, debt service and one-time expenditures).

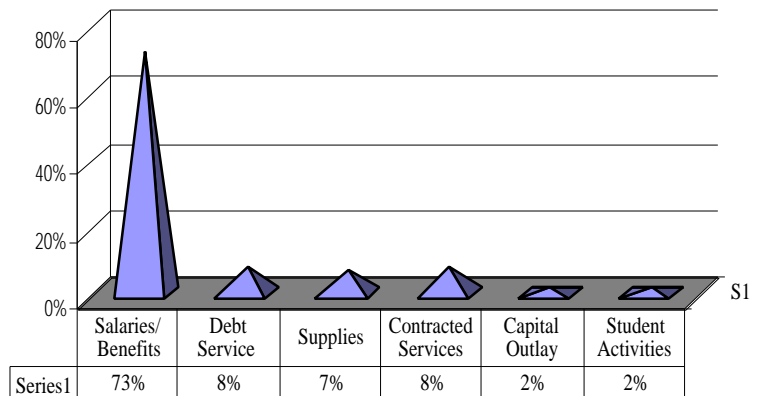
Expenditures in the operating funds are increasing by \$3.8 million. This includes \$1.8 million for Pattonville’s Early Childhood Special Education program, which will be fully funded through state and federal resources, and \$2.3 million in one-time expenditures. Pattonville will assume control of the early childhood program in July.

One-time expenditures included in the budget are:

- Briar Crest Parking - lot \$175,000
- Drummond Elementary contingency for betterments - \$100,000
- Replace air-handling units and roof at high school - \$1.6 million
- Rose Acres nurse’s room addition - \$50,000
- High school technical education van - \$25,000
- High school science wing addition – furniture and supplies - \$161,000
- Pattonville Heights parking lot and stairs - \$67,000
- Radio communications system (repeater and tower) - \$45,000
- Mapping and routing transportation software - \$40,000
- High school video security system (first installment) - \$70,000

The expenditure budget includes a 4 percent increase for certified staff and a 5.5 percent increase for support staff. This is the second year of a two-year salary agreement with a total increase in salaries of 11 percent. Health insurance costs were budgeted for an estimated increase of 18 percent, but actual costs appear to be closer to a 12 percent increase. The support staff salary budget includes an additional electrician position and two extra custodians at the high school to address additional space created by new construction at the high school (library and science wing). The district is reducing staff by 6.1

How Pattonville spends its tax revenue



Financial goals used when creating the budget
The Board of Education established the following financial goals to help guide the district’s budgeting process:

- To maintain a balanced operating budget.
- To maintain a beginning fund balance sufficient to avoid short-term borrowing and to address future changes to the state foundation formula.
- To provide competitive salaries for the employees of the Pattonville School District.
- To maintain a level of staffing for classrooms that meets or exceeds desirable standards established by the Missouri School Improvement Program.
- To provide funding to address the recommendations of the Comprehensive School Improvement Plan Committees.
- To provide adequate funding for the maintenance of district facilities.
- To provide funding for the replacement of district technology.

employees overall next year due to a declining enrollment resulting from airport buyouts and fewer students in the voluntary transfer program with the city of St. Louis. Salaries and benefits account for 73 percent of Pattonville's operating budget.

Textbook expenditures next year will reach a record high of \$887,777, a figure that includes textbook adoptions and textbook purchases in the schools. Expenditures also include \$17 million in bond issue funds, as the 2002-2003 school year marks the beginning of Phase II of bond issue renovation projects in most buildings in the district. The bond issue is scheduled for completion in fall 2003.

The district is also maintaining two contingency funds in its balances. One is a \$2 million contingency fund to cover unexpected possible losses of revenue due to the airport buyout and future changes in state funding. The second is a \$1 million contingency fund to enable the district to replace technology in the future as it becomes obsolete.

Guidance program discussed at board meeting

Pattonville's guidance program exists to assist students with educational planning, help students foster decision-making skills, facilitate personal growth and development and advise students in the development of skills for college, career or other opportunities after graduation.

"The guidance program is an integral part of the services for students in the Pattonville School District," said Dr. John Heskett, assistant superintendent for pupil services, during a report to the board on May 28 regarding an evaluation of the guidance program.

Heskett listed the following as being among the many accomplishments of the program this year:

- The program provided a wide variety of counseling groups at all levels with broad participation by students.
- The number of students receiving consultative services grew to more than 600.
- Guidance counselors also provided a variety of referrals to agencies for services in the school district and outside, including family services and professional mental health services for students and parents.
- A comprehensive program of guidance and assistance exists for students as they prepare for college, advanced training or employment outside of high school.

The program evaluation found the district program was effective in meeting its goals, which are:

1. Comprehensive responsive services are provided to students based on individual needs. Counseling groups are organized to respond to student needs.
2. Guidance counselors provide consultative support for the educational program. Counselors have organized an effective system to review educational needs and develop educational plans to support learning.
3. Guidance counselors consult and provide support to staff and parents regarding the needs and development of students.
4. Students are provided support to plan their post-graduation education or employment options.
5. Students are provided instructional opportunities that foster the development of their personal, social and educational growth consistent with the comprehensive guidance curriculum. The curriculum is implemented through cooperative work of the guidance counselor and the classroom teacher.

The following recommendations were made for the coming school year to improve the program:

- Conduct comprehensive surveys of students, parents and staff to determine student and school needs that can be properly addressed through the guidance program in preparation for the MSIP (Missouri School Improvement Program) evaluation.
- Review the provisions of the Model Guidance Program from the Department of Elementary and Secondary Education to determine if Pattonville will adopt the model.

- Implement the revised procedures for the 504 Accommodation Plan Procedures (of the Federal Rehabilitation Act).

Board OKs economic agreement with PSNEA

The Pattonville Board of Education on May 28 approved an economic agreement with the Pattonville Support National Education Association, the group representing Pattonville support staff employees.

Among the items agreed to for the 2002-2003 school year are:

- A 5.5 percent increase in the overall hourly support staff salaries;
- Long-term disability, employee assistance program and life insurance paid by the district in addition to the medical/dental benefit of \$4,536.60;
- Reimbursement of actual tuition costs for a support staff member for up to three hours of credit per district fiscal year not to exceed University of Missouri-St. Louis rates; tuition reimbursement budget is increased to \$4,000 in 2002-2003; and
- Adjustments for the impact of additional student academic days in 2002-2003 for affected hourly support employees.

Transportation routes approved

Missouri School Law requires local school boards to formally give its approval twice annually to the route mile schedule for its transportation program that includes both approved and disapproved route miles. The Pattonville Board of Education on May 28 approved the transportation routes for the 2001-2002 school year. Approved routes represent routes for which the district receives state reimbursement (regular school routes) and the disapproved routes are funded through the local budget (such as activity buses). The total approved miles represent 2,132 miles on 118 routes; the disapproved miles represent 206 miles on 19 routes.

Kinney's Corner

Update from Superintendent Hugh Kinney

Dear Pattonville family,

I would like to share with you a few of the great things happening in Pattonville.

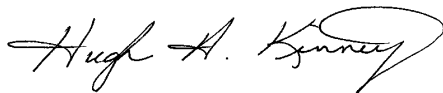
- Wow! What a great graduation ceremony we had on May 23 at UMB Bank Pavilion (what used to be Riverport Amphitheatre to most of us). I received so many comments about how dignified and special this year's graduation ceremony was, and I couldn't agree more. About 400 seniors received their diplomas that night, along with 17 veterans who received honorary diplomas, as well. This made the night even more special, as two graduates received PHS diplomas at the same time their grandfathers received their long overdue diplomas. Two other graduates accepted a

diploma on behalf of their grandfather who could not make it due to illness, and Pat Bryant, our board treasurer, received the rare honor of being able to bestow a diploma on her father, a World War II veteran. Congratulations to ALL our graduates and their families.

- My special thanks, as well, for a great end to the 2001-2002 school year. We had a mostly smooth end to the school year, and I attribute that to all of your hard work throughout the year. I was able to visit both Carrollton and Carrollton Oaks schools on their last day of student attendance before they close this summer as part of the airport expansion. While the farewells were bittersweet, no one can erase the wonderful memories both of these schools have given us, and no one can ever forget the difference these schools (including staff and parents) made in the lives of thousands of children over the last 30 years. We will miss these schools, but the spirit these schools instilled in all of us will forever remain a part of Pattonville.

It's officially summer, and even though summer school is just around the corner, let me say "thank you" and "have a great vacation" to all our Pattonville families. We'll see you back soon!

Sincerely,



Hugh A. Kinney, Ed.D.
Superintendent of Schools

Business Bits

Policy Updates

The Board of Education on May 28 approved the following policies and/or procedures:

- **Policy GDBF (Staff Health)** – Approved revisions reflect minor wording and grammatical changes.
- **Procedure GDBF-R (Support Staff Health Appraisals)** – New revisions clarify the time period in which an employee may be asked to undergo a second health appraisal.
- **Procedure GDD-R (Employment)** – The approved revision reflects a minor wording change.
- **Procedure GDFA-R (Personnel Records for Support Staff)** – The new revision adds "reference check forms" to the list of items an employee must submit for his or her personnel file. Other changes reflect minor wording clarifications.
- **Procedure GDL-R (Educational Assistance Plan – Support Staff)** – The approved revision changes the person responsible for approving requests for education assistance from the assistant superintendent for human resources to the assistant superintendent for planning and assessment.

Bids Awarded

The board awarded the following bids during its May 28 meeting:

- \$58,128 for Year 1, \$60,743.76 for Year 2, and \$63,477.23 for Year 3 of a three-year contract for trash containers and trash removal services to Waste Management

- \$38,965 for carpet and installation at Pattonville Heights Middle School to Paul Apt Contract Floor Covering
- \$10,990 to Creative Mailroom Solutions for a mailing machine and postage meter
- \$16,206 to Little Tikes Commercial Play Systems for playground equipment at Robert Drummond Elementary
- \$29,382.09 to Corporate Interiors for the purchase of furniture for the new science wing at the high school
- \$34,980 to Taylor Publishing Company for printing of the 2003 high school yearbook
- \$14,086 to A.B. Dick Multigraphics for the renewal of a printing supply agreement
- \$21,630 to Rainbow Painting Company for transportation complex bus garage roof refinishing
- \$9,000 to Eazy Business Mailers for the renewal of a bulk mailing and first-class presort mailing agreement
- \$13,000 to Arcade Printing for the renewal of the printing and mailing newsprint agreement
- \$3,360 to SBPI and \$17,344 to Datamax for the renewal of printing equipment maintenance agreements

The board also awarded an exclusive soda vending agreement to Pepsi America for the period of July 1, 2002 to June 30, 2003 for a placement fee of \$65,000 plus other incentives.

New Hires

- **Laura Jones**, early childhood special education paraprofessional
- **Ann Staebell**, early childhood special education paraprofessional
- **Susan Hoven**, business specialist, Learning Center
- **Clayton Kennedy**, English as a Second Language, Drummond
- **Sujatha Timmons**, fourth grade, Drummond
- **Dawn Kasper**, first grade, Parkwood
- **Jenny Probst**, sixth-grade social studies, Pattonville Heights
- **Carrie Stokes**, mathematics, social studies, Pattonville Heights
- **Lori Helmsing**, physical education/health, Holman
- **Irene Goren**, instrumental music, Holman
- **Amy Rendleman**, science, high school
- **Dorothy Nix**, early childhood special education school psychological examiner

On May 28, the board also approved stipendiary position adjustments and additions as follows:

- Head cross country coach, points for salary increased to 25
- Assistant jazz band director
- Assistant marching band director
- Marching band clinician
- Assistant freshman football coach
- Coaching practicum (10 at \$600 each)
- Vocational stipend

The cost for these changes is \$22,872. Seven other requests were put on hold until fall 2002 when a review of all high school stipendiary positions is completed.

Your Board of Education

- **Ralph Stahlhut**, President
- **Ron Kuschel**, Vice President/Secretary
- **Pat Bryant**, Treasurer
- **Keith Gillming**, Director
- **Jeff Fitterling**, Director
- **Kathy Fitzgerald**, Director
- **Michael Stewart**, Director