

**Pattonville School District
Minutes of a Regular Board of Education Meeting
July 13, 2004**

A regular meeting of the Board of Education of Pattonville School District was called to order by President, Patricia J. Bryant, in the Board Room (#201) of the Pattonville Learning Center, 11097 St. Charles Rock Road, St. Ann, Missouri, July 13, 2004, 7:03 p.m.

Roll Call

Members Present

Patricia J. Bryant, President
Ronald C. Kuschel, Vice President
Jeffrey M. Fitterling, Secretary (absent)
Keith A. Gillming, Treasurer
Randall J. McArthur, Director (absent)
Ruth Petrov, Director
Ralph K. Stahlhut, Director

Dr. Hugh A. Kinney, Superintendent of Schools

- 1. Adoption of Agenda** Ron Kuschel moved that the agenda of the regular session be adopted, as amended. Keith Gillming seconded the motion. The motion carried: 5-0.
- 2. Approval of Minutes** Ruth Petrov moved that the Board of Education approve, as presented, the minutes of the regular and closed sessions of June 22, 2004. Ralph Stahlhut seconded the motion. The motion carried: 5-0.

Pat Bryant asked that a moment of silence be observed in memory of Bob Guttman, former director of school & community relations for the district, who passed away earlier today.

Pat Bryant welcomed Sherrie Gassaway, reporter for the St. Louis Post Dispatch, to tonight's board meeting.
- 3. Calendar of Events** Miriam Kerns, community relations specialist, reviewed with the Board events scheduled to take place throughout the District over the next few weeks.
- 4. Election of Secretary** Ralph Stahlhut nominated Jeff Fitterling as Secretary of the Board of Education. Keith Gillming moved that nominations be closed and Jeff Fitterling be elected secretary of the board by acclamation. Ralph Stahlhut seconded the motion. The motion carried: 5-0.
- 5. Election of Treasurer** Ron Kuschel nominated Randy McArthur as Treasurer of the Board of

Education. Ron Kuschel moved that nominations be closed and Randy McArthur be elected treasurer of the board by acclamation. Ralph Stahlhut seconded the motion. The motion carried: 5-0.

6. Approval of Bills

Ron Kuschel moved that the Board of Education approve, as presented, payment of regular bills in the total amount of \$1,753,136.97. Keith Gillming seconded the motion. The motion carried: 5-0.

7. Approval of Cafeteria Bills

Ralph Stahlhut moved that the Board of Education approve payment of cafeteria bills in the total amount of \$28,857.02, as presented. Ruth Petrov seconded the motion. The motion carried: 5-0.

8. Bond Issue Change Order Requests

Ron Kuschel moved that the Board of education approve, as presented, bond issue change requests for Phase III in the amount of \$255,136.87 and bond issue change requests for Phase II in the amount of \$7,600.00. Keith Gillming seconded the motion. The motion carried: 5-0.

9. Construction Projects & Vacant Positions

Ralph Stahlhut moved that the Board of Education authorize the superintendent to fill vacant positions and make decisions necessary relative to construction issues prior to the August 10, 2004 Board meeting and the employment and construction decisions will be ratified by the Board at the August 10, 2004 Board of Education meeting. Ron Kuschel seconded the motion. The motion carried: 5-0.

10. Consent Grouping for Action – General

Keith Gillming moved that the Board of Education approve, as presented, the consent grouping for action for general, as follows:

1. Approve, as lodged for action on June 22, 2004 and as presented, the Student Behavior Guides for the Pattonville School District for elementary, middle, high, and POSITIVE schools for the 2004-2005 school year.

Ron Kuschel seconded the motion. The motion carried: 5-0.

11. Consent Grouping for Action – Business

Ralph Stahlhut moved that the Board of Education approve, as presented, the consent grouping for action for business, as follows:

1. Award the bid for Audio Visual Equipment as follows: Video Service in the amount of \$16,446.96; Schillers in the amount of \$137.65; Cousin's Video in the amount of \$1,833.37; CDWG in the amount of \$4,917.09; and Action Presentations in the amount of \$6,883.50 for a total amount of this award of \$30,218.57.
2. Award the bid for Musical Instruments as follows: Southwest Strings in the amount of \$3,712.67; NEMC in the amount of \$15,502.00; Washington Music in the amount of \$443.00 and Music Is Elementary in the amount of \$1,190.25 for a total award of \$20,847.92.

3. Award the bid for Printing and Mailing Newsprint to Arcade Printing, for the period July 1, 2004 through June 30, 2005 in an estimated amount of \$13,000.00.
4. Award the bid for Elevator Maintenance for the 2004-05 school year to Miller Elevator Company in the amount of \$17,280.00.
5. Award the bid for New Tires, Tubes, Recaps & Service Requirements to MFR Tire, for the period August 1, 2004 through July 31, 2005, in an estimated amount of \$21,216.90.
6. Approve the renewal of the six Special Needs Diesel School Busses Lease with Ponder Equipment. The lease period will be August 1, 2004 through July 31, 2005 at the cost of \$74,220.00. This is an annual renewable lease.
7. Award the Printing Paper Supplies bid as follows: XPEDX in the amount of \$77,796.00; Corporate Express in the amount of \$81,128.00; Unisource in the amount of \$7,273.00; and Ambassador Envelope in the amount of \$8,799.00 for an estimated total award of \$174,996.00.
8. Award the bid for Drain Work at Willow Brook Elementary School to Bi-State Utilities in the amount of \$13,158.00.
9. Award the bid for Purchase of the District's Surplus Textbooks to Follett Educational Services for a total amount of \$1,750.00.
10. Award the bid for hourly labor rates for HVAC Repair Services to American Boiler at the hourly rate of \$60.00 and an overtime rate of \$90.00 per hour for an estimated total award of \$12,000.00.
11. Approve the purchase of supplies and equipment from the vendors represented in the Catalog Discount Agreement Handbook for the 2004-2005 school year, as presented.
12. Award the Food Products for the 2004-05 school year as follows: Section A –Bread Supply – Interstate/Wonder in the estimated amount of \$33,361.50; Section B – Dairy Goods/Juice – Pevely Dairy in the estimated amount of \$179,898.00; Section C – Cakes, Pastry & Novelties, Item 1 split between Interstate for an estimated total of \$2,580.00, McKee Foods for an estimated total of \$2,580.00; and Lance for an estimated total of \$2,580.00;

remainder of Section C to Kohl Wholesale for an estimated total of \$159,265.00; Section D – Food Staples & Dry Goods – Kohl Wholesale for an estimated total of \$247,904.83 and Thomas Coffee for Items 36-39 for an estimated total of \$10,291.00; Section F – Catering Items – Donut King for an estimated total of \$24,000.00; Fortel's Pizza for an estimated total of \$34,874.50; Papa Johns Pizza for an estimated total of \$28,999.99; and St. Louis Julep for an estimated total of \$9,400.00; Section G – Fresh Produce – Kohl Wholesale for an estimated total of \$11,000.00; and Section H – Refrigerated/Frozen Food – Kohl Wholesale for an estimated total of \$238,994.00 for an estimated grand total amount of this award of \$985,729.22.

Ruth Petrov seconded the motion. The motion carried: 5-0.

12. Consent Grouping for Action – Human Resources

Keith Gillming moved that the Board of Education approve, as presented, the consent grouping for action for human resources, as follows:

- A. Additions to Substitute Cafeteria Worker List
 - 1. Lisa Renee Carter
 - 2. Laura Crow
 - 3. Sharon Ellison
 - 4. Sheila Moore
- B. Addition to Substitute Custodial/Maintenance/Grounds
 - 1. Misha Andelhalim
- C. Employment of Support Staff
 - 1. Michael Merrells
- D. Employment of Certified Staff
 - 1. Marjorie Zubow
 - 2. Jill Whitman
 - 3. Elizabeth Somich
 - 4. Denise Simon
- E. Extra Assignment Contracts – 2004-2005
 - 1. As presented
- F. Separation of Staff from Stipendiary Position
 - 1. Susan Rhoads

Ron Kuschel seconded the motion. The motion carried: 5-0.

13. Superintendent's Update

Dr. Kinney stated summer school went extremely well this year and wished everyone a relaxing few weeks prior to the busy start of the new school year in August.

**14. Board Member
Comments**

Ruth Petrov said she was enjoying time with her family this summer.

Ralph Stahlhut reported he attended summer school sessions at Pattonville High School, Rose Acres, and Drummond. He enjoyed the Red, White, & BBQ at the Learning Center. He also attended the construction advisory committee meeting and visited construction sites at the Heights, high school, and the transportation parking lot.

Keith Gillming stated he enjoyed the BBQ at the Learning Center, the Bridgeton Parade, attended the surplus sale, and commented it is a good thing to require students to be “on track” with their community service requirements in order to qualify for parking privileges at the high school (recent changes to the behavior guide for high school students).

Ron Kuschel indicated it was vacation time but he did recently attend the construction advisory meeting and while he is somewhat pessimistic he has been assured by both Jim Siervo and Gary Wiley that projects at Pattonville Heights and Bridgeway will be completed prior to the start of school. Mr. Kuschel stated he enjoyed participating in the BBQ at the Learning Center.

Pat Bryant said she enjoyed attending both the BBQ at the Learning Center and the Bridgeton Fourth of July parade.

15. Adjournment

Keith Gillming moved that the meeting be adjourned. Ralph Stahlhut seconded the motion. The motion carried: 5-0.

Time of adjournment – 7:27 p.m.